



Curriculum vitae
Europass



Personal Information

Name / Surname: **LUCA MELINDA PETRONELA**
Address: Loc. Arad, Jud. Arad, Str. Triumfului, nr.4
Phone: 0756/080940
E-mail: Melin_petru@silva.ro
melinda.luca@uaiv.ro

Nationality: Romanian
Date of Birth: 08.07.1987
Gender: Female

PROFESSIONAL EXPERIENCE

- Period:** 17.02.2025 – present
Position Held: Assistant Lecturer
Main Activities and Responsibilities: Duties according to the job description
Employer's Name and Address: "AUREL VLAICU" University of Arad
Department of Economic Sciences
- Period:** 01.04.2023 – present
Position Held: Financial Administrator
Main Activities and Responsibilities: Duties according to the job description
Employer's Name and Address: Adam Muller Guttenbrunn Theoretical High School, Arad
Accounting Department
- Period:** 01.06.2015 – 28.02.2025
Position Held: Chief Financial Officer
Main Activities and Responsibilities: Duties according to the job description
Employer's Name and Address: Luk Motors Rom Auto S.R.L. Arad
Management and Leadership Responsibilities
- Period:** 01.06.2015 – 04.11.2020
Position Held: Chief Financial Officer
Main Activities and Responsibilities: Duties according to the job description
Employer's Name and Address: Luca Silva S.R.L. Arad
Management and Leadership Responsibilities
- Period:** 01.04.2014 – 02.06.2015
Position Held: Economist in Trade and Marketing
Main Activities and Responsibilities: Duties according to the job description
Employer's Name and Address: Vaex Trading CO S.R.L., Arad

Period: 14.11.2011 – 01.04.2014

Position Held: Assistant Manager

Main Activities and Responsibilities: Duties according to the job description

Employer's Name and Address: Activtur S.R.L.
Administrative Sector

Period: 01.10.2009 – 01.05.2011

Position Held: Registrar Secretary

Main Activities and Responsibilities: Duties according to the job description

Employer's Name and Address: Judicial Executor's Office Cărciumaru Gheorghe, Arad
Legal Sector

Period: 22.02.2007 – 08.08.2008

Position Held: Computer Operator

Main Activities and Responsibilities: Duties according to the job description

Employer's Name and Address: Globo Lux S.R.L., Arad
Importer of Lighting Fixtures, Trade Sector

Period: 10.08.2006 - 21.02.2007

Position Held: Cosmote Product Salesperson

Main Activities and Responsibilities: Duties according to the job description

Employer's Name and Address: Foto Video Enigma S.R.L., Arad
Cosmote Services

EDUCAȚIE ȘI FORMARE

Period: 02.10.2023 - present

Qualification/Degree Obtained: PhD Student

Main Subjects Studied / Field: Economics - Doctoral School of Economics and Business Administration

Professional Skills Acquired:

Institution Name and Type: West University of Timișoara, Faculty of Economics and Business Administration

Period: 01.10.2023 - present

Qualification/Degree Obtained: Master's Student

Main Subjects Studied / Audit, Evaluation, and Business Reorganization

Professional Skills Acquired:

Institution Name and Type: "TIBISCUS" University of Timișoara, Faculty of Economic Sciences

Period: 01.10.2023 - present

Qualification/Degree Obtained: Postgraduate Specialization Diploma

Main Subjects Studied / Teacher Training Program for Teaching Certification

Professional Skills Acquired:

Institution Name and Type: "AUREL VLAICU" University of Arad

Period: 2023 - 2024

Qualification/Degree Obtained: Postgraduate Continuing Education Program

Main Subjects Studied / Educational Sciences

Professional Skills Acquired:

Institution Name and Type: West University of Timișoara, UVT Teaching & Learning Brand

Period: 2009 - 2011

Qualification/Degree Obtained: Master's Degree

Main Subjects Studied / Business Administration in Commerce, Tourism, and Services

Professional Skills Acquired:

Institution Name and Type: "AUREL VLAICU" University of Arad, Faculty of Economic Sciences

Period: 2006 - 2009

Qualification/Degree Obtained: Bachelor's Degree

Main Subjects Studied / Professional Skills Acquired: Management
Institution Name and Type: "AUREL VLAICU" University of Arad, Faculty of Economic Sciences
Period: 2002 - 2006
Qualification/Degree Obtained: Baccalaureate Diploma
Main Subjects Studied / Professional Skills Acquired: High School Studies, Accounting Profile
Institution Name and Type: Economic College of Arad
Period: May 2006
Qualification/Degree Obtained: Professional Competence Certificate
Main Subjects Studied / Professional Skills Acquired: TECHNICIAN IN FINANCIAL AND COMMERCIAL ACTIVITIES
Institution Name and Type: Economic College of Arad

Personal skills and competences

Mother Tongue: Romanian

Foreign Language Proficiency

Language	Listening	Reading	Spoken Interaction	Spoken Production	Writing
English	B2	B2	B2	B2	B2
Hungarian	A1	A1	A1	A1	A1

Communication Skills Strong communication skills developed through professional training and work experience.
 Adaptability to variable work tasks.
 Attention to detail.

2024:

1. The article "LABOR MARKET AND CSR", authored by Melinda Petronela Luca in the UNIVERSITY JOURNAL OF SOCIOLOGY (ISSN:2537-5024, ISSN-L:1841-6578), Nr. 2/2024 which is published by Beladi Craiova Publishing House. The journal is indexed in the international databases: ERIHPlus, Ulrichs Web, EBSCO Host, CEEOL, Index Copernicus, RePEc, Heinonline, Ideas, Citec, LogEc, ROAD, DRJI, SafetyLit, ORCID, Genamics JournalSeek, Wissenschaftszentrum Berlin für Sozialforschung, NewJour-Georgetown Library, GIGA German Institute of Global and Area Studies - Information Centre, Hamburg.

https://sociologiecraiova.ro/cvasta/wp-content/uploads/2024/10/RU/S_2_2024-2-1.pdf

2. The article "ANALYSIS OF CSR PROGRESS AT EU-27 AND NATIONAL LEVEL", authored by Costin Melinda Petronela and Cismaş Cristian Mihai Mihai in the JOURNAL Annals of the University of Petrosani - Economics, vol. XXIV, 2024, ISSN 1582-5949, E-ISSN 2247-8620.

<https://www.upet.ro/jurnal-economics-2024.php>

3. The article "MANAGERIAL FUNCTIONS VS. MANAGERIAL STYLE IN HIGHER EDUCATION", authored by Costin Melinda Petronela and Cilan Teodor Florin in volume XXVII of the Analelor Seriei Ştiinţe Economice din Timişoara. The journal is indexed in the international databases: CEEOL, ProQuest, RePEc, DOAJ, and classified in category B+ by CNCSIS. The article is currently in publication.

4. The article "MANAGERIAL COMMUNICATION", authored by Cilan Teodor Florin and Costin Melinda Petronela Melinda in volume XXVII of the Analyses of the Timisoara Economic Sciences Series. The journal is indexed in the international databases: CEEOL, ProQuest, RePEc, DOAJ, and classified in category B+ by CNCSIS. The article is currently in publication.

5. The article "LABOUR MARKET CHALLENGES AND CSR", authored by Costin Melinda Petronela Costin and Cristian Mihai Cismaş. Published in the Proceedings of the 15th International Conference of Doctoral Students and Young Researchers, No. 12 - December 2024, by the University of Oradea Press is accredited by CNCSIS, code 149 / Oradea University Press is accredited by Romanian National Council for Research in Higher Education, code 149. ISBN 978-606-10-2389-9; ISSN 2344 - 6617 (print); ISSN 2601 - 1840 (online); ISSN-L 2344 - 6617.

<https://steconomie.oradea.ro/wp-content/uploads/2025/01/Volumul-conferinta-doctoranzilor-2024.pdf>

6. The article "THE ROAD TO 2030: EVALUATING EUROPE'S PROGRESS ON SUSTAINABLE ECOSYSTEM PROTECTION AND RESTORATION" (Manuscript ID: land-3293520) with authors and co-authors Daniela Firoiu , George H. Ionescu, Cerasela Pîrvu, Ramona Pîrvu, Cristian Mihai Cismaş, Melinda Petronela Costin was published in LAND2024, VOLUME 13, ISSUE 12, 1974.

https://www.audpi.com/2073-445X/13_12_1974

2025:

7. The article "Biological Resources for Renewable Energies in the European Union: A Hierarchical Approach" (Sustainability 2025, 17(4), 1484) with authors and co-authors Emilia Mary Bălan, Cristina Georgiana Zeldea, Laura Mariana Cismaş, Marioara Iordan, Cristian Mihai Cismaş, Melinda Petronela Costin.

<https://doi.org/10.3390/su17041484>

8. The article "Sustainable Production and Consumption in EU Member States: Achieving the 2030 Sustainable Development Goals (SDG 12)" (Sustainability 2025, 17(4), 1537) with Daniela Firoiu , George H. Ionescu, Mihai Cismaş, Melinda Petronela Costin, Laura Mariana Cismaş, Stefan Codrut Florian Ciobanu as authors and co-authors.

<https://doi.org/10.3390/su17041537>

Competențe și abilități sociale

2024: Participation in the activities organised within the STUDENTHUB Project and Global Money Week, organised by the National Bank of Romania in collaboration with the Ministry of National Education;

2024: Participation at the 47th Pan-EU Conference on Digital Education organised by SKUPINA PRIMERA, integrated HR solutions, Ltd, Prešernova cesta 5, Ljubljana, Slovenia;

2024: Participation in the Webinar "Tax Antidote in 60 minutes 26th Edition" organised by the Vasile Goldiș West University of Arad;

2024: Participation in the webinar organised by the Web of Science Group and Enformation on Webex Web of Science: Web of Science Overview;

2024: Participation in the online seminar organised by the Doctoral School of Economics and Business Administration (SDEAA) of the West University of Timisoara, in collaboration with the East European Center for Research in Economics and Business (ECEB), on the topic ECEB e-Session: PROVOCĂRI ÎN REALIZAREA UN STUDIUIE BIBLIOMETRIC CU AJUTULULUL BIBLIOSHINY, held by Drd. Paul HANDRO;

2024: Participation in the online seminar organised by Web of Science Group and Enformation on Webex Web of Science: InCites B&A(I) Essentials;

2024: Participation in the online seminar organised by Web of Science Group and Enformation on Webex Web of Science: InCites B&A(II) Essentials;

2024: Participation in the International Conference Scienta Iuventa 2024 in Banksa, Bystrica and publication of the article in the Journal;

2024: Participare la 49th Pan-EU Conference on Digital Education: Special edition on sustainability education in kindergartens, Funded by the European Union, project Superhero Lab: Engaging Children as Scientists to Explore Sustainability Universității de Vest din Timișoara;

2024: Participation at the Women in Data Science Timisoara (WiDS) 2024 Conference organised by the West University of Timisoara;

2024: Participation in the Webinar "Fiscal anti-fraud in 60 minutes - 29th edition" organised by the Vasile Goldiș West University of Arad;

2024: Participation at the Conference "Your Child, Champion of Life", 21st Edition organised by SHAKESPEAR SCHOOL;

2024: Participation in the 51st Pan-EU Conference on Digital Education organised by SKUPINA PRIMERA, integrated HR solutions, Ltd, Prešernova cesta 5 , Ljubljana, Slovenia;

2024: Participation in the 52nd Pan-EU Conference on Digital Education organised by SKUPINA PRIMERA, integrated HR solutions, Ltd, Prešernova cesta 5 , Ljubljana, Slovenia;

2024: Participation in the webinar "Tax Antidote in 60 minutes 31st Edition" organised by the Vasile Goldiș West University of Arad;

2024: Participation in the 53rd Pan-EU Conference on Digital Education organised by SKUPINA PRIMERA, integrated HR solutions, Ltd, Prešernova cesta 5 , Ljubljana, Slovenia.

2024: Participation in the online seminar organised by Web of Science Group and Enformation on "Webex Clarivate: Smart Research with Web of Science";

2024: Participation in the 11th EDITION OF THE INTERNATIONAL CONFERENCE "THE KNOWLEDGE SOCIETY IN THE CONTEXT OF THE UNITED EUROPE", International Conference, organised by Tibiscus University of Timisoara;

2024: Participation at the INTERNATIONAL CONFERENCE OF DOCTORAL STUDENTS AND YOUNG RESEARCHERS "Emerging Markets Economics and Business" 15th Edition, organised by the University of Oradea - Romania;

2024: Participation in the Webinar "Tax Antidote in 60 minutes XXXVth edition" organised by the Vasile Goldiș West University of Arad;

2024: Participation in the 56th Pan-EU Conference on Digital Education organised by SKUPINA PRIMERA, integrated HR solutions, Ltd, Prešernova cesta 5 , Ljubljana, Slovenia.

Social skills and competences:

2025: Participation in the workshop "Integrating the Circular Economy in the Economic and Financial Analysis" organised by Tibiscus University Timisoara.

2025: Participation in the 59th Pan-EU Conference on Digital Education organised by SKUPINA PRIMERA, integrated HR solutions, Ltd, Prešernova cesta 5 , Ljubljana, Slovenia.

- Organizational/ Managerial Skills:**
- Experience in managing the Administrative Department at Luk Motors Rom Auto S.R.L. and Luca Silva S.R.L.
 - Strong organizational skills, stress resistance, teamwork, ability to meet tight deadlines, analytical and synthesis skills, leadership.
 - Competencies acquired as a Member through participation in activities organized during Global Money Week as part of the STUDENTHUB project, coordinated by the National Bank of Romania.
 - Competencies gained as a Member through participation in six webinars organized by national universities, specifically Vasile Goldiș Western University of Arad and West University of Timișoara.
 - Skills developed as a participant in seven conferences hosted by national and international universities, including Banska Bystrica University in Slovakia, a university in Slovenia, and West University of Timișoara.
 - Expertise obtained as an external evaluator for the professional qualification of Technician in Economic Activities at Economic College of Arad.
 - President of Rotaract Club Arad in 2020, serving as Treasurer from 2021 to the present.
- Digital Skills:**
- Proficiency in Microsoft Office (Word, Excel, PowerPoint, Adobe).
 - Experience with economic informatics applications.
- Driving License:**
- Category B (Passenger vehicles).

ADDITIONAL INFORMATION

Completed Courses

Period: 22.03.2024 – 24.04.2024

Qualification Obtained: Graduation certificate

Field of Study / Occupational Skills: Training Course - Certified Trainer

Name of Training Provider: Chamber of Commerce and Industry, Neamț County

Period: 09.01.2024 – 20.02.2024

Qualification Obtained: Graduation certificate

Field of Study / Occupational Skills: Project Management Course – Specialization Program

Name of Training Provider: Chamber of Commerce and Industry, Sector 3, Bucharest

Period: 09.10.2023 – 20.10.2023

Qualification Obtained: Graduation certificate

Field of Study / Occupational Skills: Digital Competencies Course – Professional Training for Key Skills

Name of Training Provider: Chamber of Commerce, Industry, and Agriculture, Arad

Period: 07.11.2016 – 12.12.2016

Qualification Obtained: Graduation certificate

Field of Study / Occupational Skills: Human Resources Inspector Course – Professional Development

Name of Training Provider: Chamber of Commerce, Industry, and Agriculture, Arad

Date:
04.03.2025

Signature:
Luca Melinda Petronela

