

PERSONAL INFORMATION

Bilți Raluca-Simina



✉ raluca.bilti@uav.ro

Date of birth 03.05.1992

Nationality Romanian

PROFESIONAL EXPERIENCE

4.08.2024 – present
1.10.2017- present

Main activities and responsibilities

Vice-dean responsible for student activities, transparency and international relations – Faculty of Economic Sciences
"Aurel Vlaicu" University of Arad, Revoluției Blvd, no. 77, Arad

- Studying students' complaints and problems, proposing appropriate solutions
- Academic exchanges and international relations
- Marketing, public image and media relation
- Relationship with public authorities
- Supervision of events, conferences, workshops

1.10.2017- present

Name and address of employer
Main activities and responsibilities

Lecturer PhD - Department of Economic Disciplines
"Aurel Vlaicu" University of Arad, Revoluției Blvd, no. 77, Arad

- Activities related to teaching, research and publishing of the research results;

1.04.2017-2020

Name and address of employer
Main activities and responsibilities

Counselor-Internal Managerial Control Department
Arad County Council, Corneliu Coposu Street no. 22, Arad

- Constantly adapting and improving the Internal Managerial Control System

Counselor-The national center of tourism information and promotion of Arad
Arad County Council, Corneliu Coposu Street no. 22, Arad

1.09.2015-31.03.2017

Name and address of employer
Main activities and responsibilities

- The use of marketing strategies in tourism - promotion of tourist attractions in Arad County;
- Cooperation with local and regional institutions on tourism issues;
- Information on local accommodation offer;

EDUCAȚIE ȘI FORMARE

2016-2021

Name and type of educational institution

Doctoral studies - Faculty of Economics and Business Administration – Field of Finance.
West University of Timișoara

<p>2014-2016 Name and type of educational institution</p>	<p>Master-Management and Financing in Public Administration "Aurel Vlaicu" University of Arad, Faculty of Economic Sciences.</p>
<p>2014-2016 Name and type of educational institution</p>	<p>Master-Master- Language and Literature. Current Trends "Aurel Vlaicu" University of Arad, Faculty of Humanities and Social Sciences</p>
<p>2011-2014 Name and type of educational institution</p>	<p>Bachelor in Economics "Aurel Vlaicu" University of Arad, Faculty of Economic Sciences.</p>
<p>2011-2014 Name and type of educational institution</p>	<p>Bachelor in Philology "Aurel Vlaicu" University of Arad, Faculty of Humanities and Social Sciences</p>
<p>2014-2015 Name and type of educational institution</p>	<p>Psycho-pedagogical module-level II "Aurel Vlaicu" University of Arad , Faculty of Educational Sciences, Psychology and Social Work</p>
<p>2013-2014 Name and type of educational institution</p>	<p>The psycho-pedagogical module - the initial training program "Aurel Vlaicu" University of Arad , Faculty of Educational Sciences, Psychology and Social Work</p>
<p>2007-2011 Name and type of educational institution</p>	<p>"Dimitrie Țichindeal", Pedagogical High School, Social Sciences profile</p>

PERSONAL SKILLS

Mother tongue Romanian

Other language	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Conversation	Oral speech	Written expression

Engleză	C1	C1	C1	B2	C2
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*Level of Common European Reference Framework for Foreign Languages

Social and communication skills and competencies

- seriousness
- capacity for analysis and synthesis
- positivity

Organizational/managerial skills

- monitoring the work of the team
- ability to correctly manage the time to complete a task
- administrative skills
- analytical spirit
- perseverance

Other skills

- correct
- disciplined
- organized
- with a sense of responsibility

Certificate of digital skills ECDL

Driving License B category

ADDITIONAL INFORMATION

Certificate of Professional Competence

29.07.2022 - Certificate of graduation, postgraduate training program **Innovative learning strategies in the development of entrepreneurial skills** ;

05.08.2017 - Certificate of attendance for the training program **The internal managerial control system in public institutions**;

29.03.2017 - Graduation diploma of **Internal Auditor of the Quality Management System according to ISO 9001:2015 and ISO 19001:2011**;

21.08.2015 - **Human resources inspector** course graduation diploma issued by CRFPA Mehedinți ;

21.08.2015 - **Trainer course** graduation diploma issued by CRFPA Mehedinți ;

02.04.2015 - Diploma graduation Course Inspector for Health and Safety at Work - issued by S.C. Best Proserv Center;

14.11.2014 - Certificate for participation in **the Rhetoric Course** issued by Euro Qvorum Institute for Euro- Democracy Institute and Hanns Seidel Foundation;

21.06.2014 - **Leadership Course** "We All Communicate, But Few Establish Relationships", released by PLANET PROGRAM;

13.03.2014 - Certificate of graduation of the training program **Communication in the official language**, issued by the Ministry of Labor, Family, Social Protection and the elderly;

5.02.2016 - Participation and graduation diploma of the **Program of Excellence in Politics - Module of Social and Health Policies**;

2015 - Certificate of attendance of **Project management course** organized by SC Power Net Consulting SRL and Advanced Technology Systems SRL;

15.08.2015 - Certificate of Participation in the seminar "**Efficient solutions in public procurement**", S.C. HARRISON TRAINING PARTENER S.R.L. in partnership with the NATIONAL AGENCY OF PUBLIC OFFICERS;

08.04.2014 - Participation on behalf of the "Aurel Vlaicu" University in Arad, as **a member of the evaluation committee of the county English competition "The Intensive English Contest"**, certificate issued by the County School Inspectorate, Arad;

6-7.05.2014 - Certificate of participation and organization of the Open Doors Day event dedicated to Adoption Day, issued by the Chance of Change Association;

31.10.2013 - **Qualification certificate - Commercial agent.**



20.09.2023