

## PERSONAL INFORMATION

**Bilți Raluca-Simina**

✉ [raluca.bilti@uav.ro](mailto:raluca.bilti@uav.ro)

Gender F

Date of birth 03.05.1992

Nationality Romanian

## PROFESIONAL EXPERIENCE

1.10.2017- present

Name and address of employer

Main activities and responsibilities

Lecturer PhD - Department of Economic Disciplines

"Aurel Vlaicu" University of Arad, Bdul. Revoluției, no. 77, Arad

▪ Activities related to teaching, research and publishing of the research results;

1.04.2017-2020

Name and address of employer

Main activities and responsibilities

Counselor-Internal Managerial Control Department

Arad County Council, Corneliu Coposu Street no. 22, Arad

▪Constantly adapting and improving the Internal Managerial Control System

Counselor-The national center of tourism information and promotion of Arad

Arad County Council, Corneliu Coposu Street no. 22, Arad

1.09.2015-31.03.2017

Name and address of employer

Main activities and responsibilities

▪ The use of marketing strategies in tourism - promotion of tourist attractions in Arad County;

▪Cooperation with local and regional institutions on tourism issues;

▪ Information on local accommodation offer;

## EDUCAȚIE ȘI FORMARE

2016-2021

Name and type of educational institution

Doctoral studies - Faculty of Economics and Business Administration – Field of Finance.

West University of Timișoara

- 2014-2016**  
Name and type of educational institution

**Master-Management and Financing in Public Administration**  
"Aurel Vlaicu" University of Arad, Faculty of Economic Sciences.
- 2014-2016**  
Name and type of educational institution

**Master-Master- Language and Literature. Current Trends**  
"Aurel Vlaicu" University of Arad, Faculty of Humanities and Social Sciences
- 2011-2014**  
Name and type of educational institution

**Bachelor in Economics**  
"Aurel Vlaicu" University of Arad, Faculty of Economic Sciences.
- 2011-2014**  
Name and type of educational institution

**Bachelor in Philology**  
"Aurel Vlaicu" University of Arad, Faculty of Humanities and Social Sciences
- 2014-2015**  
Name and type of educational institution

**Psycho-pedagogical module-level II**  
"Aurel Vlaicu" University of Arad , Faculty of Educational Sciences, Psychology and Social Work
- 2013-2014**  
Name and type of educational institution

**The psycho-pedagogical module - the initial training program**  
"Aurel Vlaicu" University of Arad , Faculty of Educational Sciences, Psychology and Social Work
- 2007-2011**  
Name and type of educational institution

**"Dimitrie Țichindeal", Pedagogical High School, Social Sciences profile**

PERSONAL SKILLS

Mother tongue Romanian

Other language	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Conversation	Oral speech	Written expression

Engleză	C1	C1	C1	B2	C2
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\*Level of Common European Reference Framework for Foreign Languages

Social and communication skills and competencies

- seriousness
- capacity for analysis and synthesis
- positivity

Organizational/managerial skills

- monitoring the work of the team
- ability to correctly manage the time to complete a task
- administrative skills
- analytical spirit
- perseverance

Other skills

- correct
- disciplined
- organized
- with a sense of responsibility

Certificate of digital skills ECDL

Driving License B category

## ADDITIONAL INFORMATION

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Certificate of Professional  
Competence

**29.07.2022** - Certificate of graduation, postgraduate training program **Innovative learning strategies in the development of entrepreneurial skills** ;

05.08.2017 - Certificate of attendance for the training program **The internal managerial control system in public institutions**;

**29.03.2017** - Graduation diploma of **Internal Auditor of the Quality Management System according to ISO 9001:2015 and ISO 19001:2011**;

**21.08.2015** - **Human resources inspector** course graduation diploma issued by CRFPA Mehedinți ;

**21.08.2015** - **Trainer course** graduation diploma issued by CRFPA Mehedinți ;

**02.04.2015** - Diploma graduation Course Inspector for Health and Safety at Work - issued by S.C. Best Proserv Center;

**14.11.2014** - Certificate for participation in **the Rhetoric Course** issued by Euro Qvorum Institute for Euro- Democracy Institute and Hanns Seidel Foundation;

**21.06.2014** - **Leadership Course** "We All Communicate, But Few Establish Relationships", released by PLANET PROGRAM;

**13.03.2014** - Certificate of graduation of the training program **Communication in the official language**, issued by the Ministry of Labor, Family, Social Protection and the elderly;

**5.02.2016** - Participation and graduation diploma of the **Program of Excellence in Politics - Module of Social and Health Policies**;

**2015** - Certificate of attendance of **Project management course** organized by SC Power Net Consulting SRL and Advanced Technology Systems SRL;

**15.08.2015** - Certificate of Participation in the seminar "**Efficient solutions in public procurement**", S.C. HARRISON TRAINING PARTENER S.R.L. in partnership with the NATIONAL AGENCY OF PUBLIC OFFICERS;

**08.04.2014** - Participation on behalf of the "Aurel Vlaicu" University in Arad, as **a member of the evaluation committee of the county English competition "The Intensive English Contest"**, certificate issued by the County School Inspectorate, Arad;

**6-7.05.2014** - Certificate of participation and organization of the Open Doors Day event dedicated to Adoption Day, issued by the Chance of Change Association;

**31.10.2013** - **Qualification certificate - Commercial agent.**



20.09.2023